

GMVN

74/1 Rajpur Road, Dehradun

Application Form for Asst. Faculties/ Faculties/Coordinators/Typist For "Hunar Se Rozgar Tak" ,Project of Govt. Of India, Ministry of Tourism

Post Applied For:

Name of Candidate:

Father's Name:

Date of birth:

Nationality:

Gender:

Current Occupation:

Address:

Email:

Mobile No.

Educational Qualification

Qualification	Subjects	Percentage	Year of Passing
10th			
12th			
Graduation			
Post Graduation			
Diploma/ Professional Course			
Any other			

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Experience

Name of Organization	Designation	Nature of Duties	Period	Duration

Summary of your career profile

Declaration: I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I also undertake that I have not submitted applications for two different posts advertised. The relevant clause is stated below for easy reference: - "Candidates can apply against any one post only. Candidates applying for more than one post will not be considered and such applications will be rejected." I understand that in the event of any information being found untrue/false / incorrect or I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled /terminated, without assigning any reasons thereof. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post applied for.

Signature of Applicant

Date:

Place:



Terms and Conditions for the appointment of Co-ordinator/ Faculty/ Assistant Faculty/ Typist for HSRT Programme 2014-15

Garhwal Mandal Vikas Nigam Limited (GMVN) is a Govt. of Uttarakhand undertaking, started in 1976 and having its presence in more than 80 locations. We have also been running very successfully “Huner se Rozgar Tak” (HSRT), a programme of Ministry of Tourism, Government of India for the last 3 years and have trained more than 5,000 trainees so far under this scheme. GMVN Ltd. Requires **Two** Coordinators, **Five** Faculties, **Twenty** Asst. Faculties and **One** Typist for the Training and Administration of the students enrolled under HSRT Programme, to be conducted at 27 locations of GMVN.

The appointment of Coordinator/ Faculty/ Assistant Faculty/ Typist would be purely on contractual basis till 31st March, 2015 for HSRT Programme 2014-15 or as per the guidelines of Ministry of Tourism, Govt. of India and would not be considered as appointment at GMVN. The selected candidates can be placed at any District of Garhwal Region and shall work full time. The interested candidates with required and desired Qualification and Experience are invited to come for “Walk in Interview” at the Corporate Office of GMVN Ltd. 74/1 Rajpur Road, Dehradun on 26th December, 2014 at 11.00 am with all the original Documents.

Qualification and Experience for ASST. FACULTY-

- A Degree/ Diploma Course in Hotel Management & Catering Technology from any recognised College/ Institute.
- The candidates with prior experience of HSRT would be given preference over others.

Scope of Work-

- Conduct Theoretical and Practical classes for HSRT Trainees in allotted unit/ units.
- Maintain registration record of each batch of HSRT in allotted unit/ units.
- Preparation of Results and Certificates for the passing out students of HSRT in allotted unit/ units.
- Maintain any other document/s or any other formality as desired by the Management of GMVN Ltd.

Remuneration-

- The Asst. Faculty would be paid a fixed monthly remuneration of Rs. 10, 000/-
- The Stay and Food would be served on complementary basis at the unit/ units of work during Training period.
- TA would be given on “As per actual” basis during any travelling required for the project, with the prior permission of the Management of GMVN.

Qualification and Experience for FACULTY-

- A Three-year full time Degree Course in Hotel Management & Catering Technology from any recognised College/ Institute and 5- years of experience in any sector of Hospitality/ Service Industry.

Or

- A One-year full time Diploma Course in Hotel Management & Catering Technology from any recognised College/ Institute and 7- years of experience in any sector of Hospitality/ Service Industry.
- The candidates with prior experience of HSRT would be given preference over others.

Scope of Work-

- Conduct Theoretical and Practical classes for HSRT Trainees in allotted unit/ units.
- Maintain registration record of each batch of HSRT in allotted unit/ units.
- Preparation of Results and Certificates for the passing out students of HSRT in allotted unit/ units.
- Maintain any other document/s or any other formality as desired by the Management of GMVN Ltd.

Remuneration-

- The Faculty would be paid a fixed monthly remuneration of Rs. 15, 000/-
- The Stay and Food would be served on complementary basis at the unit/ units of work during Training period.
- TA would be given on “As per actual” basis during any travelling required for the project, with the prior permission of the Management of GMVN.

Qualification and Experience for COORDINATOR-

- A Three-year full time Degree Course in Hotel Management & Catering Technology from any recognised College/ Institute and 10- years of experience in any sector of Hospitality/ Service Industry.

Or

- A One-year full time Diploma Course in Hotel Management & Catering Technology from any recognised College/ Institute and 12- years of experience in any sector of Hospitality/ Service Industry.
- The candidates with prior experience of HSRT would be given preference over others.

Scope of Work-

- Conduct Theoretical and Practical classes for HSRT Trainees in allotted unit/ units.
- Maintain registration record of each batch of HSRT in allotted unit/ units.
- Preparation of Results and Certificates for the passing out students of HSRT in allotted unit/ units.
- Maintain any other document/s or any other formality as desired by the Management of GMVN Ltd.

Remuneration-

- The Coordinator would be paid a fixed monthly remuneration of Rs. 25, 000/-
- The Stay and Food would be served on complementary basis at the unit/ units of work during Training period.
- TA would be given on “As per actual” basis during any travelling required for the project, with the prior permission of the Management of GMVN.

Qualification and Experience for TYPIST-

- A Bachelor’s Degree in any Discipline.
- Good knowledge and speed of Hindi/ English Typing.
- Basic knowledge of Accounts would be an added advantage.
- The candidates who have completed their HSRT Training would be given preference over others.

Scope of Work-

- Hindi/ English Typing
- Maintain data of HSRT cell at HQ.
- Any other work allotted by the Management of GMVN Ltd.

Remuneration-

- The Typist would be paid a fixed monthly remuneration of Rs. 5, 000/-
- The Typist would be based at GMVN HQ.

The candidates shall apply on the fixed format attached herewith. Application in any other format shall be rejected. The candidate not having the desired Qualification and Experience shall be rejected and shall not be interviewed. The decision of the Management and Appointing Authority shall be final and binding to all.